



# Gilroy Santa Maria College

Parent / Student / Teacher Interviews

## Student Online Booking System (SOBS) Instructions

*Please follow the instructions below to book your interview.*

- Open up a Web Browser on your computer (eg Internet Explorer, Google Chrome).
- Copy and Paste in the Address Bar to the Web Browser you are using the following:-  
<http://www.gilroym.catholic.edu.au/>
- Within the Gilroy Santa Maria Website move your mouse over the Heading **Parents**, the last heading on this drop down menu is **Parent Teacher Interviews**.
- Click on this heading, this will take you to the (SOBS) Website.
- Then click on the below link "**Parent/Teacher Interview Bookings**".
- On the left hand side click on "**Parent Access**"
- Enter the word **Gilroy** in the School Selection Box.
- Click Search.
- On the right hand top side of the screen the "**Gilroy Santa Maria College**" will be listed.
- Click on this school.
- Then click on "**Parent Click Here**".
- Enter in your E-mail Address.
- Click Next.
- If your Personal Details do not automatically appear add **Your Name and Phone Number**.
- Select from the list the corresponding **Teacher** for the Interview.
- Click Next.
- Allocate the Interview Booking to the time slot for the Teacher.

**Please Note:** Should you have any queries or concerns please call Student Reception at Gilroy Santa Maria College on (07) 4776 2888.

Thank you for using the Student Online Booking System